



DEPARTMENT OF THE ARMY  
U.S. Army Corps of Engineers  
WASHINGTON, D.C. 20314-1000

REPLY TO  
ATTENTION OF:

CEFC-ZA

4 January 1997

MEMORANDUM FOR COMMANDERS/DIRECTORS, ALL USACE COMMANDS

SUBJECT: CEFMS Data Base Update Policy

1. It has come to my attention that some of the sites deployed on CEFMS have been making changes to their CEFMS data base by writing SQLPLUS (Standard Query Language) queries and scripts. These data base changing scripts have resulted in a lack of internal controls by not providing an audit trail of the transactions changed and has often required the CEFMS Development Team to divert time from conversion to CEFMS to fixing these ill advised scripts of your CEFMS data base.
2. This is a very serious problem and this practice must stop! The following procedures are mandated for all CEFMS sites:
  - Stringent control on the use of scripts must be enforced.
  - Only CEFMS development team personnel and a very few highly knowledgeable individuals at each site should be granted script writing privileges.
  - A log is to be maintained recording all scripts executed (run) at a production site and the run date. Scripts written/developed that updates a CEFMS data base will be documented to include the reason for writing the script, the tables being updated, the site personnel responsible for the script and the CEFMS development team point of contact.
3. Any individual abusing these procedures will be held accountable. By adhering to these controls, we can ensure the integrity of our CEFMS data bases and maintain proper internal control at each site.
4. My POC for this action is Mr. Stan Wrenn, CEFC-ZA, 901-874-7802.

ALBERT L. GENETTI, JR.  
Major General, USA  
Deputy Commander